

## COURSE SELECTION

Core Capstone Course	<b>Core Capstone FastTrack Course (Total 35 hours)</b>	
	(Baseline M11- M14 + Case Study Jun 23 Past Paper + Higher Order Skills + Present with Confidence & Case Study Skills + 2 Mock Papers + 2 Mock Review + Core Tips & Exam Strategy + Study Group)	
	<input type="checkbox"/>	<b>\$6,850</b>
	<input type="checkbox"/>	<b>\$5,500</b>
	<input type="checkbox"/>	<b>\$5,850</b>
	<input type="checkbox"/>	<b>\$6,150</b>
	<input type="checkbox"/>	<b>\$6,450</b>

**NEW**

## Upgrade to Full Course - (total 73.5hrs Flexi@home) ☐

Kick off (1.5hrs) Baseline Knowledge M11 (12hrs) Baseline Knowledge M12 (18hrs) Baseline Knowledge M13 (6hrs) Baseline Knowledge M14 (9hrs) Higher Order Skills (12hrs) Case Study Practice (15hrs) (Videos from Jun 2023 diet)	<b>\$2,500 Enrol By 24 Aug 23</b>
	<input type="radio"/> <b>\$3,000 Normal Price</b>

### Phone Study Support

Phone study support is offered for each module to let you ask questions and discuss hot topics with the lecturers in the last week before the examination, between 28 Nov to 4 Dec 2023.

Lecturers are also available for Q&A after class and by email throughout the course.

## Discount

(Provided when full payment received)

<b>10 years Anniversary Discount</b>	<b>Less HK\$200</b>
<b>Full Pay Discount</b>	<b>Less HK\$80</b>
<b>Core Alumni Discount for OLD Students</b>	<b>Less HK\$100</b>
<b>Core Seminar Discount</b>	<b>Less HK\$50</b> Join Seminars & Like our Core by Phei Facebook page, share our Dec 2023 post and get \$50 off!
<b>Installment Plan</b>	First Payment – 50% Remaing 50% by 30 Sep 2023

## Payment

WE **DO NOT** ACCEPT CASH or CHEQUE

- ☐ EPS
- ☐ FPS (164510695)
- ☐ Bank transfer  
CORE by Phei & Co. Limited  
HSBC 848-407862-838

**Your enrolment will only be confirmed after we have received your payment deposit slip.**

**Grand total payment: HK\$**

## PERSONAL PARTICULARS

- ☐ New Student
- ☐ Old Student No. OLD STUDENT ONLY
- ☐ I confirm that I am a HKICPA QP or Capstone student

(Mr / Mrs / Ms) Full Name (Same as HKID) : (姓)  
Last (名)  
First

HKID Number (Please provide full HKID number) : \_\_\_\_\_

E-mail : \_\_\_\_\_ Mobile No. : \_\_\_\_\_

Address (District): \_\_\_\_\_

## OFFICE USE ONLY

Date	Amount Received	Receipt No.	Checked by	Remarks
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## **Core General Terms and Conditions**

1. CORE by Phei & Co. Ltd ("CORE") can only confirm a course enrolment after receiving the correct payment for the course in advance. Enrolment is subject to availability of seats.
2. Once enrolled, fees are non-refundable and non- transferrable under any circumstances.
3. CORE will take all reasonable measures to ensure that each course is conducted by lecturer(s) specified in the course enrolment form for the respective courses. If CORE needs to change the course lecturer due to unforeseen circumstances, students will be notified in advance. Students can either choose to continue the course with the new lecturer or to receive a refund on any outstanding sessions.
4. CORE reserves the right to cancel a course at any point before or during the course with a refund on any outstanding sessions.
5. CORE reserves the right to change the location of the training venue and mode of delivery at any point before or during the course. Students will be notified of changes in venue through email.
6. CORE reserves the right to change the course schedule at any point before and during the course. Student will be notified in advance of any schedule changes. Last minute changes to course schedules may occur to unforeseen or emergency situations e.g. lecturer has called in sick. Such classes will be rescheduled to a later date and students will be notified as soon as these replacement classes have been arranged.
7. No compensation will be provided by CORE for cancellation, rescheduling or replacement of lecturers under any circumstances.
8. Arrangements for students who have missed class are set out on our website.
9. Students are not allowed to swap classes (e.g. students of Class 2 should not attend Class 1 sessions, and vice versa) without prior written consent from CORE. Flexi students cannot attend Live Class session(s) and vice versa without prior written consent from CORE.
10. CORE reserves the right to conduct spot-checks at any point during a course to verify the identities of students attending the course. In such spot-checks, students will be required to show a proof of identity (only an original Hong Kong Identity Card or Passport will be accepted). Legal action will be taken on any persons caught attending a CORE course without a valid enrolment. Such persons will also be reported to relevant professional bodies such as the HKICPA. In addition, such persons will be required to pay the full course fees plus an administrative fee 50% of the full course fees.
11. Course materials will be distributed to students on the first session of each course. Students are required to show the official course confirmation slip and a proof of identity (only an original Hong Kong Identity Card or Passport will be accepted). Course material can only be collected by the person enrolled on the course. Course materials will not be released to persons collecting on behalf of a person enrolled on the course. Course materials will not be released after the end of the course.
12. The entire contents of all CORE courses are copyrighted under Hong Kong copyright laws. All CORE materials whether in printed, digital or downloadable format, are solely for student personal use and benefits, not for commercial or other use(s). Any other use, copying, redistribution, retransmission or publication of any materials, is strictly prohibited. You agree not to change or delete any proprietary notices from materials from CORE. You agree that you shall have no recourse against CORE for any alleged or actual infringement or misappropriation of any proprietary right in your communications to us.
13. The classes and products sold in the CORE courses are intended for a HKICPA QP or Capstone student's personal use only. Sharing or resale of CORE materials and / or online access is prohibited. You will not share the username/ user ID and password given by CORE with anyone. CORE reserves all its right in the event of a violation of this policy, which may include immediate suspension of your course without refund and enforcement of CORE 's right under law and equity. CORE reserves the rights to take legal action and report breach of our terms and conditions to relevant examination boards including but not limited to the HKICPA and ACCA.
14. Unauthorised audio, video recording and/or still photography of any CORE courses without the express written consent of CORE is strictly prohibited.
15. CORE reserves the right to change the terms and conditions without notice. An up-to-date terms and conditions are available on our website [www.corexams.com](http://www.corexams.com).
16. CORE reserves the right to take legal action and stop any student who has violated any of the clauses in the Core General Terms and Conditions from attending any unattended CORE course sessions without refund.

## **Personal Data Privacy Policy**

1. CORE collects your personal data for the purposes of registration, administration and marketing of our courses and seminars. Without collecting such data, we may not be able to provide you with our services. We may share your personal data with third party providers if such data is necessary for them to perform their services to CORE. You can request for us to stop sending you marketing information by emailing us at [pass@corexams.com](mailto:pass@corexams.com).
2. Unless there is prescribed consent (as defined under the Personal Data (Privacy) Ordinance) from you, the purpose of use of your personal data held by CORE as stated above will not be changed.
3. CORE will take appropriate measures to ensure that your personal data held by us is accurate. You have the right to access and correct your personal data held by CORE at small administrative fee. You may send such requests to CORE at [pass@corexams.com](mailto:pass@corexams.com).
4. CORE will take appropriate security measures to protect your personal data held by us.

## **Core Instalment Plan Terms and Conditions**

The following terms and conditions apply to the Core Instalment Plan in addition to the Core General Terms and Conditions:

1. Payments must be made in accordance to the payment schedule as detailed in the QP/Capstone enrolment forms.
2. HK\$350 per week will be chargeable for each late payment. In addition, Core reserves the right to deny access to any remaining course sessions and/or course materials for any such late payments.

**I agree with CORE's Term and Conditions and Personal Data Privacy Policy.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Release for Participation in the Flexi / Live Session(s)

The following release provisions (the "Release") for the participation in the Core Flexi Capstone / QP Module 11 Financial Reporting / QP Module 12 Business Finance / QP Module 13 Business Assurance / QP Module 14 Taxation Flexi / Live Sessions (together, the "Flexi / Live Session(s)") offered by Core by Phei & Co. Limited ("Releasee") are supplemental to any applicable agreement or enrolment form which the Releasee and I have executed in consideration for any sums paid for the participation of the "Flexi / Live Session(s)" and shall for all intents and purposes be construed as part of any such applicable agreement and enrolment form. I hereby agree as follows:

1. I and anyone claiming on my behalf unconditionally release and forever discharge the Releasee and its affiliates (including but not limited to Core Venues Limited), successors and assigns, officers, employees, representatives, partners, agents and anyone claiming through them (collectively, the "Released Parties"), in their individual and/or corporate capacities from causes of action of any nature and kind, known or unknown, which I may have against the Releasee or any Released Parties arising out of or relating to any action, liabilities, injury, loss or damage, demands to person and property that may be sustained as a result of participation in the Flexi / Live Sessions ("Claims").
2. I acknowledge and understand that participation in Flexi / Live Sessions involves inherent risks, including but not limited to the risk of physical or psychological injury, pain, suffering, illness, and/or death (collectively, the "Risks"), and I assume all related Risks, known and unknown, and voluntarily participate in the Flexi / Live Sessions my own free will.
3. This Release shall not be in any way construed as an admission by the Releasee that it has acted wrongfully with respect to me or any other person, that it admits liability or responsibility at any time for any purpose, or that I have any rights whatsoever against the Releasee.
4. I acknowledge and understand that this Release shall be binding upon the parties and their respective heirs, administrators, personal representatives, executors, successors and assigns with respect to any Risks which may arise during the participation of the Flexi / Live Sessions and thereafter insofar that such Risks are in any way attributable to my participation of the Flexi / Live Sessions. I have the authority to release the Claims and have not assigned or transferred any Claims to any other party.
5. The provisions of this Release are severable. If any provision is held to be invalid or unenforceable, it shall not affect the validity or enforceability of any other provision in the Release or any applicable agreement or enrolment form with respect to my participation of the Flexi / Live Sessions.
6. This Release may not be altered, amended or modified, except by a written document signed by both parties.
7. The terms of this Release shall be governed by and construed in accordance with the laws of the Hong Kong SAR. The High Court of Hong Kong shall have exclusive jurisdiction with respect to any dispute which may arise out of, or in connection with, this Release.
8. I have carefully read and fully understand all the provisions of this Release and am freely, knowingly and voluntarily entering into this Release.

## Preventive measures

I will comply with the following health and safety measures:

- All persons will have his/her temperature taken upon entering the Core Center.
- All persons who have symptoms of infection (e.g. fever, cough, sore throat, runny nose, breathing difficulty, vomiting, diarrhoea, muscle pain, headache etc.) will not be allowed to enter the Core Center.

Signature : \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Capstone Schedule for Dec 2023 Cohort

Session	Date(Live)	Module	Lecturer
1	Sun 17 Sep, 10am-2pm	Baseline Knowledge M11 (4hrs)	Phei Koid
2	Sun 17 Sep, 3pm-5pm	Baseline Knowledge M13 (2hrs)	Phei Koid
3	Mon 2 Oct, 2pm-5pm	Case Study Jun 23 Past Paper (3hrs)	Phei Koid Isaac Lo KW Poon
4	Mon 2 Oct, 6pm-9pm	Present with Confidence & Case Study Skills (3hrs)	
5	Sat 14 Oct, 10am-1pm	Baseline Knowledge M14 (3hrs)	KW Poon
6	Sat 14 Oct, 2pm-5pm	Baseline Knowledge M12 (3hrs)	Isaac Lo
7	Mon 16 Oct, 7pm-10pm	Higher Order Skills (3hrs)	Phei Koid
8	Tue 17 Oct	Mock One Pre-seen released by email	Phei Koid Isaac Lo KW Poon
9	Tue 24 Oct	Mock One	
10	Sat 4 Nov, 10am-2pm	Mock One Review (4hrs)	
11	Mon 13 Nov	Final Mock Pre-seen released by email	Phei Koid Isaac Lo KW Poon
12	Mon 20 Nov, 6.30-10.30pm	Final Mock (4hrs)	
13	Thu 23 Nov 6.30-10.30pm	Final Mock Review (4hrs)	
14	Thu 30 Nov, 7pm-9pm	Study Group (2hrs)	

Upgrade to Full Course	Video Release Date(Flexi@Home)	Module	Lecturer
1	Sat 16 Sep	Kick off- Jun 23 (1.5hrs)	Phei Koid Isaac Lo KW Poon
2	Wed 20 Sep	Baseline Knowledge M11 (12hrs)	Phei Koid
3	Wed 20 Sep	Baseline Knowledge M12 (18hrs)	Isaac Lo
4	Wed 20 Sep	Baseline Knowledge M13 (6hrs)	Phei Koid
5	Wed 20 Sep	Baseline Knowledge M14 (9hrs)	KW Poon
6	Sat 23 Sep	Higher Order Skills (12hrs)	Phei Koid Isaac Lo KW Poon
7	Sat 23 Sep	Case Study Practice (15hrs)	Phei Koid Isaac Lo KW Poon

### Note:

- Hardcopy notes provided for Live sessions.
- Softcopy notes provided for Flexi@Home sessions.

## Flexi@Home

View specified sessions from a designated desktop/laptop from your home!

### Additional Terms & Conditions:

#### a. Restrictions on the Flexi@Home system

The Flexi@Home system can only be accessed from a private location such as a student's home. The courses should not be viewed in a public area. When a student first log in to the system, the system will record and lock the location and the desktop/laptop the student used to first access the system. From then on, the student can only access the system using the same device and location. Only desktop or laptop computers are allowed access to the Flexi@Home system. Mobile phones and tablets cannot be used to access the Flexi@Home system. Only one desktop or laptop computer can access the Flexi@Home system using the same log-in ID and password at any time.

#### b. Watermark on the Flexi@Home system

A watermark showing the student's full name and phone number will be displayed on the screen when the courses are viewed. This watermark will only be displayed on screen but will NOT be printed on the course notes. The student's full HKID is required for enrolment but will NOT be displayed on screen. Students are reminded to comply with the Core General Terms & Conditions on page 3 of this enrolment form.

#### c. Number of viewing hours

Students are allowed double the number of hours required to view each session. For example, students are allowed 6 hours to view a 3-hour session.

## Missed Class Arrangement

Core allows students who have missed a class to attend a remedial video session at our Core Center for up to 50% of classes for each course.

### Time Slots:

#### Saturday and Sunday

9:00am – 12:00pm

12:30pm – 3:30pm

4:00pm – 7:00pm

### How to enrol?

We accept enrolment by email at any time. Our CORE Center will be open for walk-in enrolment:

Monday – Friday	11am – 9pm
Saturday	11am – 8pm
Sunday	Closed

**Step 1:** Fill in this enrolment form and return to us at our CORE Center or by email to [pass@corexams.com](mailto:pass@corexams.com).

**Step 2:** Make your payment using one of the methods specified above.

**Step 3:** We will issue you an enrolment confirmation when we have received the payment.

**Any enquiries please call 2323 3830 / WhatsApp 9167 6519.**

## How to find us?

Address: Unit A, 1/F, Neich Tower,  
128 Gloucester Road, Wanchai, Hong Kong

