



COURSE SELECTION

Core Capstone Course	Core Capstone Course (Total 50 hours)
Normal Price	\$7,588
Enrol by 30 Aug 24	\$6,288
Enrol by 13 Sep 24	\$6,588
Enrol by 27 Sep 24	\$6,888
Enrol by 11 Oct 24	\$7,188

Discount

Full Pay Discount	Less HK\$200
Core Alumni Discount for OLD Students	Less HK\$100
Core Seminar Discount	Less HK\$50 Join Seminars & Like our Core by Phei Facebook page, share our Dec 2024 post and get \$50 off!
Installment Plan	First Payment – 50% Remaining 50% by 10 Oct 2024.





Payment

(Provided when full payment received)

WE DO NOT ACCEPT CASH or CHEQUE	
EPS	
FPS (164510695)	
Bank transfer	
CORE by Phei & Co. Limited	
HSBC 848-407862-838	

Your enrolment will only be confirmed after we have received your payment deposit slip.

Grand total payment: HK\$

PERSONAL PARTICULARS

☐ New Student ☐ Old ☐ I confirm that I am a HKICPA G	d Student No. OLD QP or Capstone st		
(Mr / Mrs / Ms) Full Name (Same as HKID) : _	(姓) Last	(名) First	
HKID Number (Please provide full HKID num	ber) :		
E-mail :		Mobile No. :	
Address (District):			

OFFICE USE ONLY

Date Amount Received Receipt No. Checked by Remarks





Core General Terms and Conditions

- 1. CORE by Phei & Co. Ltd ("CORE") can only confirm a course enrolment after receiving the correct payment for the course in advance. Enrolment is subject to availability of seats.
- 2. Once enrolled, fees are non-refundable and non- transferrable under any circumstances.
- 3. CORE will take all reasonable measures to ensure that each course is conducted by lecturer(s) specified in the course enrolment form for the respective courses. If CORE needs to change the course lecturer due to unforeseen circumstances, students will be notified in advance. Students can either choose to continue the course with the new lecturer or to receive a refund on any outstanding sessions.
- 4. CORE reserves the right to cancel a course at any point before or during the course with a refund on any outstanding sessions.
- 5. CORE reserves the right to change the location of the training venue and mode of delivery at any point before or during the course. Students will be notified of changes in venue through email.
- 6. CORE reserves the right to change the course schedule at any point before and during the course. Student will be notified in advance of any schedule changes. Last minute changes to course schedules may occur to unforeseen or emergency situations e.g. lecturer has called in sick. Such classes will be rescheduled to a later date and students will be notified as soon as these replacement classes have been arranged.
- 7. No compensation will be provided by CORE for cancellation, rescheduling or replacement of lecturers under any circumstances.
- 8. Arrangements for students who have missed class are set out on our website.
- 9. Students are not allowed to swap classes (e.g. students of Class 2 should not attend Class 1 sessions, and vice versa) without prior written consent from CORE. Flexi students cannot attend Live Class session(s) and vice versa without prior written consent from CORE.
- 10. CORE reserves the right to conduct spot-checks at any point during a course to verify the identities of students attending the course. In such spot-checks, students will be required to show a proof of identity (only an original Hong Kong Identity Card or Passport will be accepted). Legal action will be taken on any persons caught attending a CORE course without a valid enrolment. Such persons will also be reported to relevant professional bodies such as the HKICPA. In addition, such persons will be required to pay the full course fees plus an administrative fee 50% of the full course fees.
- 11. Course materials will be distributed to students on the first session of each course. Students are required to show the official course confirmation slip and a proof of identity (only an original Hong Kong Identity Card or Passport will be accepted). Course material can only be collected by the person enrolled on the course. Course materials will not be released to persons collecting on behalf of a person enrolled on the course. Course materials will not be released after the end of the course.
- 12. The entire contents of all CORE courses are copyrighted under Hong Kong copyright laws. All CORE materials whether in printed, digital or downloadable format, are solely for student personal use and benefits, not for commercial or other use(s). Any other use, copying, redistribution, retransmission or publication of any materials, is strictly prohibited. You agree not to change or delete any proprietary notices from materials from CORE. You agree that you shall have no recourse against CORE for any alleged or actual infringement or misappropriation of any proprietary right in your communications to us.
- 13. The classes and products sold in the CORE courses are intended for a HKICPA QP or Capstone student's personal use only. Sharing or resale of CORE materials and / or online access is prohibited. You will not share the username/ user ID and password given by CORE with anyone. CORE reserves all its right in the event of a violation of this policy, which may include immediate suspension of your course without refund and enforcement of CORE 's right under law and equity. CORE reserves the rights to take legal action and report breach of our terms and conditions to relevant examination boards including but not limited to the HKICPA and ACCA.
- 14. Unauthorised audio, video recording and/or still photography of any CORE courses without the express written consent of CORE is strictly prohibited.
- 15. CORE reserves the right to change the terms and conditions without notice. An up-to-date terms and conditions are available on our website www.corexams.com.
- 16. CORE reserves the right to take legal action and stop any student who has violated any of the clauses in the Core General Terms and Conditions from attending any unattended CORE course sessions without refund.

Personal Data Privacy Policy

- 1. CORE collects your personal data for the purposes of registration, administration and marketing of our courses and seminars. Without collecting such data, we may not be able to provide you with our services. We may share your personal data with third party providers if such data is necessary for them to perform their services to CORE. You can request for us to stop sending you marketing information by emailing us at pass@corexams.com.
- 2. Unless there is prescribed consent (as defined under the Personal Data (Privacy) Ordinance) from you, the purpose of use of your personal data held by CORE as stated above will not be changed.
- 3. CORE will take appropriate measures to ensure that your personal data held by us is accurate. You have the right to access and correct your personal data held by CORE at small administrative fee. You may send such requests to CORE at pass@corexams.com.
- 4. CORE will take appropriate security measures to protect your personal data held by us.

Core Instalment Plan Terms and Conditions

The following terms and conditions apply to the Core Instalment Plan in addition to the Core General Terms and Conditions:

- 1. Payments must be made in accordance to the payment schedule as detailed in the QP/Capstone enrolment forms.
- 2. HK\$350 per week will be chargeable for each late payment. In addition, Core reserves the right to deny access to any remaining course sessions and/or course materials for any such late payments.

I agree with CORE's Term and Condition	ns and Personal Data Privacy Policy.
Signature:	Date:





Online using our Flexi@Home system

View specified sessions from a designated desktop/laptop from your home!

Additional Terms & Conditions:

a. Watermark on the Flexi@Home system

A watermark showing the student's full name and phone number will be displayed on the screen when the courses are viewed. This watermark will only be displayed on screen but will NOT be printed on the course notes. The student's full HKID is required for enrolment but will NOT be displayed on screen. Students are reminded to comply with the Core General Terms & Conditions on page 3 of this enrolment form.

b. Number of viewing hours

Students are allowed double the number of hours required to view each session. For example, students are allowed 6 hours to view a 3-hour session.

How to enrol?

Email enrolments are accepted anytime at pass@corexams.com

Our CORE Center will be open for walk-in enrolment from Mon 26 Aug 2024:

 $\begin{array}{ll} Monday-Friday & 11am-9pm \\ Saturday & 11am-8pm \end{array}$

Sunday Closed

Step 1: Fill in this enrolment form and return to us at our CORE Center or by email to pass@corexams.com.

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Step 2: Make your payment using one of the methods specified above.

Step 3: We will issue you an enrolment confirmation when we have received the payment.

Any enquiries please call 2323 3830 / WhatsApp 9167 6519.

How to find us?

Address: Unit A, 1/F, Neich Tower, 128 Gloucester Road, Wanchai, Hong Kong







Core Capstone Course Schedule for Dec 2024 Cohort

Session	Date(Live/Flexi@home)	Module	Lecturer
1	Wed 18 Sep	Kick Off (1hrs) Online	Phei Koid
2	Sun 22 Sep, 10am-1pm	Higher Order Skills Part 1 (3hrs) Live Online	Phei Koid
3	Wed 2 Oct, 7pm-10pm	Higher Order Skills Part 2 (3hrs) Live Online	Phei Koid
4	Fri 11 Oct, 10am-1pm	Baseline Knowledge M12 (3hrs) Live Online	Isaac Lo
5	Fri 11 Oct, 2pm-5pm	Baseline Knowledge M14 (3hrs) Live Online	KW Poon
6	Mon 21 Oct	Baseline Knowledge M11&13 -1(3hrs) Online	Phei Koid
7	Mon 21 Oct	Baseline Knowledge M11&13 -2(3hrs) Online	Phei Koid
8	Mon 28 Oct, 7pm-10pm	Higher Order Skills 3 (3hrs) Live Online	Phei Koid
9	Tue 29 Oct	Case Study part 1 (9hrs) Online	Phei Koid Isaac Lo
10	Sat 2 Nov, 10am-1pm	Case Study part 2-1 (3hrs) Live Online	Phei Koid
11	Thu 7 Nov	Mock One Pre-seen released by email	Phei Koid Isaac Lo KW Poon
12	Wed 13 Nov, 7pm-10pm	Case Study part 2-2(3hrs) Live Online	Isaac Lo
13	Fri 15 Nov, 7pm-10pm	Mock One Review(3hrs) Live Online	
14	Fri 15 Nov	Final Mock Pre-seen released by email	Phei Koid
15	Fri 22 Nov	Final Mock (4hrs) Live	Isaac Lo
16	Sat 23 Nov,1pm-4pm	Final Mock Review(3hrs) Live Online	KW Poon
17	Fri 29 Nov, 7pm-10pm	Study Group (3hrs) Live Zoom	

Note:

- Hardcopy notes provided for Live sessions.
- Softcopy notes provided for Online sessions.



100% pass rate & Silver Award (BDO Prize) for a Core Capstone class of Dec 2023





Cantonese



Your path to success!

Kick-Off Clarify critical exam requirements and expectations to pass Capstone Dec 2024 Mid Sep (1 hour) Online Higher Cover Capstone technical content most relevant to Workshop 1 (note: lecturers are not allowed to go through the HKICPA Order Skills workshop materials)e.g.: Part 1 Mid Sep - Leadership (3 hours) - Team Management - Business Ethics Live Online - ESG, Sustainability

Lecturer: Phei Koid

Lecturer:

Phei Koid

Lecturer:

Phei Koid

Isaac Lo

KW Poon

Lecturer:

Phei Koid

End Sep - Early Oct

Attend HKICPA Capstone Workshop 1







Early -Mid Oct Higher **Order Skills**

Part 2

(3 hours)

Live Online

Knowledge

Cover Capstone technical content most relevant to Workshop 2 (note: lecturers are not allowed to go through the HKICPA workshop materials) e.g.:

- Team Management

- Strategy

- Corporate Governance

- ESG, Sustainability

Baseline

Quick recap of hot topics most relevant to Capstone Dec 2024 for each module:

Online - M11, M13 - 6 hrs

- M12-3 hrs Live Online

- M14-3 hrs Live Online

Mid - End Oct

Attend HKICPA Capstone Workshop 2





End Oct - Early Nov	Higher Ord Skills Part 3 3 hours	*	Cover Capstone technical content most relevant to Workshop 3 (note: lecturers are not allowed to go through the HKICPA workshop materials) e.g: - Risk Management - Change Management - Project Management - Presentation & Communication skills	Lecturer: Phei Koid
	Capstone C Study Skills (9 hrs) Onlin (6 hrs) Live	ne *	Build critical Capstone case study exam technique using selected Capstone past papers most relevant to the Dec 2024 exam	Lecturer: Phei Koid Isaac Lo
		-	+ +	
	Early - Mi	d Nov	Attend HKICPA Capstone Workshop 3	
	-	-	+ +	
Mid -	- Take-home mock exam - Mock One review (3 hours) Live Online			Phei Koid Isaac Lo KW Poon
End Nov	Final Mock		k Session (4 hours – at Core Center) k Review (3 hours) Live Online *	Phei Koid Isaac Lo KW Poon
	-	-	-	
	77.0	Before Exam	HKICPA Pre-seen materials released	
	-	+	+ +	
End Nov	Study Group Live (2 hours) Live+Zoom (1 hour)	Live Q&A Final Exar	y Group / Zoom Q&A Support session with lecturers on hot topics for Dec 2024 Capstone murers are not allowed to go through the HKICPA pre-seen materials)	Phei Koid Isaac Lo KW Poon
	+	+	++	

3 Dec

Attend HKICPA Final Exam